**Student Clearance Flow:**

1. The education administrator will **create the master for clearance application** on the “Clearance Master” Screen for every academic year.
2. The Clearance Master Screen will maintain the **User disable date and the Departments from which the clearance** will be required.
3. The applicant will now **apply for the clearance** using the “Student Clearance Application” screen by entering their name and, **based upon the academic year** of the student, the departments from which they will require clearance is auto fetched in a child table from the Clearance Master screen.
4. Now, after successful save and submission, the department administrators of the departments mentioned in the child table will be notified by an **email prompting them (department in charge) to take action**.
5. The department Admins will now click on the check box next to their department name, if the student can be cleared, else the student can be **notified of the pending dues via email** when the admin will **add a remark in the comment box** and then submit.
6. Once all the Department Admins checks all the check boxes, the student will be notified that **Clearance has been approved**.

